

Allowable 5B Updates

This document provides the list of attributes that can be updated through an 'Update PO Monitored Attributes' type CIS, Formal CIS request types and Direct Self Update.

1. PO Monitored CIS Attributes:

The following 'Monitored' attributes can be updated through a 'PO Monitored' CIS request. Please note that as part of a 'PO Monitored' CIS, 'Direct Self-update' site attributes may also be updated but at least one 'Monitored' attribute will need to be changed for the request to be complete.

- Location Type (change allowed only between Seasonal and Permanent)
- Site Operated By
- Subrecipient/Contractor Organization Name
- Subrecipient/Contractor EIN
- Service Area Zip Codes
- Total Hours of Operation
- Months of Operation

2. Formal CIS (Essential) Attributes:

The following 'Essential' attributes can only be changed through a Formal CIS request. Please note that as part of a Formal CIS, 'Monitored' and 'Direct Self-update' site attributes may also be updated but at least one 'Essential' attribute will need to be changed for the request to be complete.

- Site Type
- Physical Site Address

3. Direct Self Update Attributes:

The following 'Direct Self Update' attributes can be updated through the 'Sites' option in the 'Approved Scope' menu. Please note that these attributes may also be modified as part of a 'Formal' or 'PO Monitored' CIS request.

- Site Name
- Site Type (change allowed only between Admin/Service Delivery and Service Delivery)
- Number of Contract Service Delivery Locations
- Number of Intermittent Sites
- Site Setting
- Web URL
- FQHC Site Medicare Billing Number Status
- FQHC Site Medicare Billing Number
- FQHC Site National Provider Identification (NPI) Number
- Site Phone Number
- Subrecipient/Contractor Organization Physical Site Address

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Updates to the following two fields are not permitted:

- Date Site was Added to Scope: The field is pre-populated with the PAO approval date, once available.
- Site Operational Date:
 - For 330 grants:
 - The field is pre-populated with the date verified upon successful verification, once available.
 - For all Monitored CIS and Admin initiated formal site/service requests, the field is pre-populated with the 'Date Site was Added to Scope.'
 - When the verification date is unavailable, the system shall default the date to 'Date Site was Added to Scope'
 - For Look-Alikes: The field is pre-populated with the 'Date Site was Added to Scope'